

# WAIKOLOA BEACH MARRIOTT

## RESERVATION REQUEST FORM

International Lunar Conference 2003  
November 16, 2003 - November 22, 2003

Name \_\_\_\_\_ # of Adults \_\_\_\_\_ # of Children \_\_\_\_\_ Ages of Children \_\_\_\_\_  
Organization \_\_\_\_\_ Ph \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_ Pager/Cell \_\_\_\_\_  
Address \_\_\_\_\_  
Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_ Sharing with \_\_\_\_\_

Room Rate  
\$130.00

Room Type  
Run of House

Room Rate is for single/double occupancy. Extra person charge is \$40 per night. Children 17 years and under sharing same room with parents are at no charge. Maximum occupancy is 4 people.

**(Please add 11.416% General Excise & Transient Accommodations Tax to above room rates- taxes are subject to change)**

This special room rate is available for 3 days before and 3 days after your main program dates, subject to availability. Reservations received within 30 days of arrival date will be on space available basis. Early reservations are advised as blocks may fill prior to reservations cut-off date. Check-in time is 3:00PM and checkout time is 12 Noon. Please check bedding type request and smoking preference

King Bed

2 Double Beds

Smoking

Non-Smoking

---

---

**DEPOSIT INFORMATION:** Waikoloa Beach Marriott will confirm your reservation with a two nights deposit plus tax or credit card guarantee.

- I have enclosed a check or money order for a two nights deposit plus tax.  
Make checks payable to: Waikoloa Beach Marriott. **PLEASE DO NOT SEND CASH!**
- Guarantee my reservation to the following credit card:

American Express

Diners

Visa

MasterCard

Discover

Credit Card # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on Card \_\_\_\_\_

Address of Cardholder \_\_\_\_\_

Signature \_\_\_\_\_

**CANCELLATION POLICY:** Cancellations within 72 hours of scheduled arrival will be charged a two nights room and tax charge.

**PORTERAGE:** Porterage charges are currently \$5.21, including tax, per person, round trip for baggage handling at the Hotel upon arrival and departure. This charge will be added to your room account.

Hotel reservations may be made no later than **October, 16, 2003** by completing this form and either e-mailing, mailing, or faxing it to the address below or by calling our reservations department.

### WAIKOLOA BEACH MARRIOTT

Attention: Group Reservations

69-275 Waikoloa Beach Drive, Waikoloa, HI 96738-5711

E-MAIL: [reservations@waikoloabeachmarriott.com](mailto:reservations@waikoloabeachmarriott.com)

FACSIMILE : 1-800-886-1554 TELEPHONE : 1-800-922-5533 or 1-808-886-6789

Reservation Hours (Hawaii Time):

6am-5pm, Monday-Friday; 7am-3pm, Saturday-Sunday

For After Hours Reservations, call 1-800-228-9290

**Website: [www.waikoloabeachmarriott.com](http://www.waikoloabeachmarriott.com)**